



Annexure B: Form 2

REQUEST FOR CORRECTION OR DELETION OF PERSONAL INFORMATION OR DESTROYING OR DELETION OF RECORD OF PERSONAL INFORMATION IN TERMS OF SECTION 24(1) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2021

[Regulation 3

NOTE:

1. Affidavits or other documentary evidence as applicable in support of the request may be attached.
2. If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.
3. Complete as is applicable.

Mark the appropriate box with an 'X':

Request for:

Correction or deletion of the personal information about the data subject that is in possession or under the control of the responsible party

Please select applicable reasons for the selected request:

(a) Inaccurate

(b) Irrelevant

(c) Excessive

(d) Out of Date

(e) Incomplete

(f) Misleading

(g) Obtained unlawfully



Destruction or deletion of a record of personal information about the data subject that is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information

A. Details of the subject

Name(s) and surname / registered name of data subject:	
Postal or business address:	
	Code:
Contact number(s):	
Fax number	
E-mail address	

B. Details of responsible party

Name(s) and surname / registered name of responsible party:	
Postal or business address:	
	Code:
Contact number(s):	
Fax number:	
Email address	



D. Explanation for the selected reason for a request

(Please provide detail explanation for the selected reasons for the request for correction or deletion of personal information which is in possession or under the control of the responsible party)

D. Explanation for the selected reason for a request

(Please provide detail explanation for the selected reasons for the request for correction or deletion of personal information which is in possession or under the control of the responsible party)

Signed at on this day of20.....

.....
Signature of data subject/ designated person



Please submit the completed form to the attention of the AGSA information officer this email address:

PAIA-POPI@agsa.co.za

Alternatively send to: Attention, AGSA information officer

4 Daventry Street,

Lynnwood Bridge Office Park

Lynnwood Manor

Pretoria, SA

