



## Annexure B: Form 2

**REQUEST FOR CORRECTION OR DELETION OF PERSONAL INFORMATION, OR DESTRUCTION OR DELETION OF RECORD OF PERSONAL INFORMATION IN TERMS OF SECTION 24(1) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)**

**REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2017**

[Regulation 3(2)]

**NOTE:**

1. Affidavits or other documentary evidence in support of the request must be attached.
2. If the space provided for in this form is inadequate, submit information as an annexure to this form and sign each page.

**Reference number:**

Mark the appropriate box with an 'X':

**Request for:**

Correction or deletion of the personal information about the data subject that is in possession or under the control of the responsible party

Destroying or deletion of a record of personal information about the data subject that is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information

### A. Details of the subject

<b>Surnames:</b>	
<b>Full names:</b>	
<b>Identity number:</b>	
<b>Residential, postal or business address:</b>	
<b>Code:</b>	

<b>Contact number(s):</b>	
<b>Fax number</b>	
<b>E-mail address</b>	

## B. Details of responsible party

<b>Name and surname of responsible party (if the responsible party is a natural person):</b>	
<b>Residential, postal or business address:</b>	
	<b>Code:</b>
<b>Contact number(s):</b>	
<b>Fax number:</b>	
<b>Email address:</b>	
<b>Email address</b>	
<b>Name of public or private body (if the responsible party is not a natural person):</b>	
<b>Business address:</b>	
	<b>Code:</b>
<b>Contact number(s):</b>	



<b>Fax number:</b>	
<b>Email address:</b>	

**C. Reasons for \*correction or deletion of the personal information about the data subject / \*destruction or deletion of a record of personal information about the data subject that is in possession or under the control of the responsible party (please provide detailed reasons for the request)**

\*Delete whichever is not applicable

Signed at ..... on this ..... day of .....20.....

**Signature of data subject**

<b>Name</b>		<b>Signature</b>	
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Please submit the completed form to the attention of the AGSA information officer this email address:  
[PAIA-POPI@agsa.co.za](mailto:PAIA-POPI@agsa.co.za)  
 Alternatively send to: Attention, AGSA information officer  
 4 Daventry Street,  
 Lynnwood Bridge Office Park  
 Lynnwood Manor  
 Pretoria, SA

